

Message

From: Turner, Nardina [Turner.Nardina@epa.gov]
Sent: 10/5/2020 1:53:42 PM
To: Cole, Robert [colerb@dhec.sc.gov]; Tim Kadar [kadartj@dhec.sc.gov]
CC: Famble, Alayna [famble.alayna@epa.gov]; Schroer, Katherine [Schroer.Katherine@epa.gov]; R4DART [R4DART@epa.gov]
Subject: Updated - RE: Regional lab and CLP Assignment Information for Case 49130 [LAKE CONESTEE] is now available.
Attachments: Case_49130.pdf; Lake Conestee Oct 5 Regl lab portion.pdf

See attached for the new FY 2021 Project Numbers that will be used to reflect that the event postponed to this week. The Regional lab is now 20-0007 and the CLP is now 20-0008 (DART Project ID = 20-0007). Other information remains the same. Happy New Fiscal Year! - Nardina

From: Turner, Nardina
Sent: Tuesday, September 22, 2020 12:03 PM
To: Robert Cole <colerb@dhec.sc.gov>; Tim Kadar <kadartj@dhec.sc.gov>
Cc: Famble, Alayna <famble.alayna@epa.gov>; Schroer, Katherine <Schroer.Katherine@epa.gov>; R4DART (R4DART@epa.gov) <R4DART@epa.gov>
Subject: Regional lab and CLP Assignment Information for Case 49130 [LAKE CONESTEE] is now available.

Assignment Information for Case 49130 [LAKE CONESTEE] that is shipping from 09/28/2020 to 10/01/2020.

Instructions for Uploading COCs into the SMO CLPSS Portal:

Regional requirements for COC submission are not replaced by this procedure unless directed by the Region. EPA requires that the COCs are uploaded as soon as possible after samples have shipped.

1. Export the .xml file from Scribe using the Export button located on the top left toolbar and select the COC XML File (*.xml) option.
 - In the Export options, select the CLP Region Copy (Includes additional Site and Geospatial Information).
2. Log in to the SMO CLPSS Portal Site located at <https://www.smoclpss.com/smoportal> using your Username and Password. If you do not have a Username and Password, register for access using your Organization.
3. Access the Submit Chain of Custody task from the SMO CLPSS Portal Home page, then select the Browse button and locate the .xml file you wish to upload.
 - NOTE: The file will be marked with a status of either Ready to Submit, No Matching Case # or No Matching Lab Name. If the file does not have a status of Ready to Submit, ensure that the Case number, Lab Name and Lab State listed on your Laboratory Assignment were entered correctly on the COC. Use the exact format/punctuation of the Lab Name for best results.
4. Click the SUBMIT button and you will be taken to a page that indicates whether the file has been accepted for further use within the CLP program.
 - NOTE: If the file was not accepted for further use within the CLP program, see note in previous step for solution.

NOTES:

- EPA requires that shipping tracking information be provided to SMO as soon as possible after samples have shipped.
- Contact the CLPSS Help Desk at CLPSSHelpdesk@csra.com or 703-461-2400 for assistance with uploading your .xml file.